

American Embassy Kathmandu  
January 15, 2016

Dear Prospective Quoters

**Subject: Request for Quotations number SNP400-16 –Q-6721**

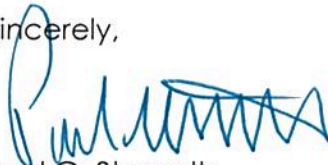
Enclosed is a Request for Quotations (RFQ) for Annual Maintenance Contract of Solar PVs and Solar hot water system for the US mission, Kathmandu, Nepal. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by **February 16, 2016, before 17:00 hour's local time.**

1. Complete Standard Form SF-1449 (Blocks No.17a, 23, 24, 26, 30a, 30 b, & 30 c)
2. Complete Section-I, Pricing;
3. A statement that demonstrates you understand the Scope of Work clearly.

Sincerely,



Paul G. Stenseth  
Contracting Officer

Enclosure